

# Application Form SOCIAL FUND



FIRST NAME:

LAST NAME:

STUDY PROGRAM &  
PERSONAL ID NUMBER:

## SOCIAL FUND FAQs

### 1. What is the SOCIAL FUND?

A fund established by the ÖH FH Kufstein for financial support in times of COVID-19, which helps needy students in acute emergency situations.

### 2. Who can apply for support through the Social Fund?

All main admitted students of the University of Applied Sciences Kufstein Tirol.

### 3. What are the guidelines for the allocation of the Social Fund?

- a completely filled out application form, with all necessary documents as email attachment
- comprehensible loss of earnings, due to the current situation by COVID-19, which leads to an acute emergency situation

### 4. What is the time table?

- after expiry of the relevant deadline, the application will be processed within two weeks
- Hardship cases are prioritized and processed promptly

## Required Documents (via Scan/Picture & Digital!)

- continuous account statement from **31.12.2019** to the date of your application for all your accounts with current account balance (from online banking, not in paper form!)
- Description of the professional situation and income situation (part-time job, financial support by family, etc.)
- Evidence of the situation described (certificate of employment, letter of termination, reminders, arrears, etc.)
- Scan/photo of your official photo identification (passport, driving licence)
- Confirmation of enrolment for the current summer semester 2020
- Signature for the application form & data protection notice (digital possible, see attachment)

## INFORMATION ON THE FINANCIAL SITUATION

Are you currently receiving any scholarship and/or study grants?       no       yes, which?  
how much?

## AMOUNT OF YOUR MONTHLY INCOME IN EURO (€)

Income through jobs      Scholarships/other subsidies  
Support from  
Parents/Relatives/Friends

### Sum of all income per month

Expected, demonstrable loss of earnings

-----

## AMOUNT OF YOUR MONTHLY EXPENDITURE IN EURO (€)

Living - Total Costs      Phone & Internet  
Life-Support Costs      Health Insurance

### Sum of all expenditure per month

## YOUR BANK DETAILS

Account Holder

Bank

IBAN

BIC

Description of the current situation:

Date:

Signature of the applicant:

Please send to [soziales.oeh@oeh@fh-kufstein.ac.at](mailto:soziales.oeh@oeh@fh-kufstein.ac.at). Telephone Enquiries via **+43-677-61645607**.

**!!! There is no legal entitlement to the award of a grant from the Social Fund !!!**

# **DATA PROTECTION ANNEX**

## **Data Protection Information Letter pursuant to Article 13 DSGVO**

### **1. For what purpose are your personal data processed?**

The ÖH FH Kufstein stores and processes your personal data provided in the application for the ÖH FH Kufstein Social Fund for the purpose of processing the application.

### **2. On what legal basis are your personal data processed?**

The processing is based on your application for funding within the framework of the calls for proposals for the ÖH FH Kufstein Social Fund in accordance with Article 6 paragraph 1 letter a DSGVO. You give your consent voluntarily without being legally or contractually obliged to do so. Please note, however, that we cannot process your application without your consent.

### **3. To whom does the ÖH FH Kufstein pass on your personal data?**

If you receive support, your data will be transmitted to the bank and to the tax consultancy office.

### **4. How long does the ÖH FH Kufstein keep your personal data?**

The ÖH FH Kufstein stores your personal data from application documents for the above-mentioned social campaign for 2 years. In addition, the ÖH FH Kufstein will store your personal data if this is necessary to assert or defend legal claims.

### **5. What rights do you have in connection with the processing of your personal data?**

The EU Data Protection Basic Regulation 2016/679 (DSGVO) grants you as a data subject certain rights, to which we would like to draw your attention in the following. Please note that these rights complement each other, so that you can only demand either the correction or completion of your data or its deletion.

#### **Withdrawal of consent**

If the ÖH FH Kufstein saves and processes your personal data based on your consent, you are entitled to revoke your consent at any time. However, this does not affect the legality of the processing of your data up to the time of revocation.

#### **Right to Information**

You can request information on the origin, categories, storage duration, recipients, the purpose of the data processed by the ÖH FH Kufstein concerning your person and the type of processing. You are not entitled to this right if the ÖH FH Kufstein acts in a sovereign capacity and the provision of such information would jeopardize the fulfillment of a task assigned to it by law.

#### **Right of rectification and erasure**

If the ÖH FH Kufstein processes personal data that is incorrect or incomplete, you can request that it be corrected or completed. You can also request the deletion of unlawfully processed data.

### **Right to restrict distribution**

If it is unclear whether the data processed concerning your person are inaccurate, incomplete or processed unlawfully, you may request that the processing of your data be restricted until the matter is finally clarified.

### **Right of objection**

Even if your personal data is correct and complete and is processed lawfully by the ÖH FH Kufstein, you can still object to the processing of this data. This, however, only in special situations for which you have to give reasons.

### **Right to data transferability**

You can receive the data processed by the ÖH FH Kufstein about your person, which the ÖH FH Kufstein itself has received from you, in a machine-readable format determined by the ÖH FH Kufstein, or you can instruct the ÖH FH Kufstein to transmit this data directly to a third party selected by you, provided that this recipient enables the ÖH FH Kufstein to do so from a technical point of view and provided that neither unreasonable effort nor legal or other secrecy obligations or confidentiality considerations on the part of the ÖH FH Kufstein or third parties conflict with the data transmission.

### **Right of appeal**

Finally, you are entitled to lodge a complaint with the data protection authority if you believe that the processing of personal data concerning you is in breach of the DSGVO.

### **Who can you contact to assert your rights as a data subject?**

To assert the aforementioned rights, please write (by e-mail) to the following contact:

Hochschülerinnen- und Hochschülerschaft der Fachhochschule Kufstein Tirol  
Andreas-Hofer-Straße 7, 6330 Kufstein  
**[vorsitz.oeh@fh-kufstein.ac.at](mailto:vorsitz.oeh@fh-kufstein.ac.at)**